



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**KHAIRUL ISLAM HIGHER EDUCATION SOCIETY'S,
MAHARASHTRA COLLEGE OF ARTS, SCIENCE AND
COMMERCE.**

MAHARASHTRA COLLEGE OF ARTS, SCIENCE AND COMMERCE, 246-A,
JAHANGIR BOMAN BEHRAM MARG, MUMBAI-400008.

400008

www.maharashtracollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Khairul Islam Higher Education Society's Maharashtra College of Arts, Science and Commerce was established in 1968 with a vision to bring higher education to the door steps of the economically underprivileged students, especially belonging to the Muslim minority, emphasizing on their all-round development.

Since last five and a half decades Maharashtra College has remained a pioneer institution in the minority dominated locality of South Mumbai and has played a pivotal role in bringing the cultural change within the community through imparting value-based education. The college runs 38 Graduate and Post-Graduate programs. The College is a recognized Research Centre, granting Ph. D degree in the subjects of Urdu, Commerce and Botany. Certificate Courses are also offered to students. Emphasis is given to provide equal opportunities for every student to explore their talent not only in academics but also in co-curricular and extra-curricular activities.

The College has a well-qualified, experienced and committed teaching staff. The dedication of the institute towards environmental sustainability is well known since it has been the first educational institute in South Mumbai and one of the first in the State of Maharashtra to power its electricity requirements completely from solar energy.

Maharashtra College's Center for Acceleration of Research and Entrepreneurship is an Incubation Centre set up under the Startup India Action Plan. It is committed to growing a collaborative entrepreneurial network by providing a one-stop support system for start-ups. NCC Girls Unit has won many laurels for the College. The College Principal has been awarded as 'Excellent Principal' by Thakur College, Mumbai and many other awards.

The College aims at equipping students with a moral and intellectual outlook and inculcating in them the highest principles of unity and national integration. The College attaches great importance to the dissemination of learning and an all-round development of the personality of its students.

Vision

To bring higher education to the doorsteps of the economically underprivileged students, especially belonging to the Muslim Minority, emphasizing on their all round development.

Mission

To provide opportunities for higher education especially to girls from Muslim Community within their locality.

To disseminate quality education to equip the students with tools of gainful employment.

To encourage and inspire teachers and students to attain excellence in education.

To develop moral and intellectual outlook among students and inculcate principles of unity and national integration.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College offers multiple programs from Under Graduate level to Doctorate. At present, 41 academic programs are available.
2. It caters to higher educational needs of large number of students.
3. Well qualified and dedicated staff is engaged in imparting education, out of which 70 per cent are doctorates
4. Linguistic abilities of students are developed by offering courses in varied languages like English, Hindi, Marathi, Urdu and Arabic.
5. Establishment of Incubation Centre in the College promotes entrepreneurship among students and instigates start-ups.
6. The Solar Power Plant installed in the institute is the largest among other city colleges.
7. The institution showed resilience during the pandemic by successfully carrying out teaching, learning and evaluation for all students.
8. The College has signed MoUs with distinguished institutions for collaborative activities in learning and research.
9. A large number of workshops, seminars, webinars and conferences are organized by IQAC and various departments of the College for students and staff.
10. There is strong representation of the faculty members at academic and administrative bodies of the University of Mumbai and autonomous colleges.
11. Extension activities are conducted by staff and students, in association with NGOs and Government authorities for neighborhood and society. These services have been recognized and rewarded.
12. The College has active NSS and NCC units for boys and girls and Department of Life-long Learning, who have won laurels for their performance.
13. Ample opportunities are provided to students for participation in co-curricular and extra-curricular activities.
14. Direct company recruitment and Job fairs are organized to provide placement services to students.
15. Feedback from students, parents, teachers, alumni and employers is collected and analyzed.
16. Large number of research papers by faculty members are presented in conferences and published in reputed journals.
17. Patents have been filed by faculty members.
18. As a welfare measure, College extends financial assistance to students, non-teaching and teaching staff.
19. The library acts as a learning resource, housing 72000 books, apart from journals, magazines, e-books and other e-resources.

Institutional Weakness

1. Limited scope for infrastructural development due to space constraint.
2. Institutionalizing the contribution of alumni.

3. Parental involvement in the College affairs is partial.

Institutional Opportunity

1. The College can strive to acquire autonomous status.
2. The number of activities to be conducted under Memorandum of Understanding can be increased.
3. Complete digitalization of the library
4. Installation of smart classrooms and language laboratory.
5. Enhancement of placement services provided to students.
6. Provision of Value-based education.
7. Promotion of student involvement in various affairs of the College.

Institutional Challenge

1. Delays in getting approval for vacant posts.
2. Institutional preparedness for National Educational Policy, 2020.
3. Obtaining scholarships for students.
4. Acquiring Industry-Academia collaboration
5. Representation of students at National and State level cultural and Sports activities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Maharashtra College of Arts, Science and Commerce has strived for the upliftment of minority community by improving the quality of education and providing opportunities for academic and professional development. The institution is governed by the overall guidelines and procedures followed by the University of Mumbai. The curriculum is designed by University Bodies like Board of Studies Faculties and Academic council. However considering the milieu, the college offers the option of choosing certain subject combinations at the FY, SY and TY levels and provides diverse subjects like Urdu, Arabic and Islamic studies with a view to cater to the need of minority students. The applied component subjects selected by our college have direct bearing on job opportunities. The choice of subjects and number of languages offered at our institution reflects contemporary educational needs, relevant to the regional/ national demands. Academic calendar is prepared by the college at the beginning of the year which is followed accordingly. The entire tentative schedule related to different examinations conducted during the academic year are mentioned and executed accordingly. Departments prepare schedule for class tests, assignments submissions, project reports and other evaluative exercises that is followed subsequently.

In order to develop the knowledge base and provide additional avenue for self employment, the institution offers Certificate and Value added courses. A course in value education is conducted for students by experts to help students imbibe moral and ethical values like generosity, respect for parents, self-awareness, honesty, compassion, self-discipline, punctuality and hard work. These values help students to build good character.

Students have been engaged in carrying out project work and internships. Live and working models are developed especially by students in the faculty of science and Information Technology.

IQAC has devised feedback mechanism for all stakeholders including students, teachers, employers, alumni and parents. The analysis of feedback forms helps in reviewing the teaching learning processes and take required necessary measures.

Teaching-learning and Evaluation

Maharashtra College follows the teaching-learning-evaluation process as prescribed by the University of Mumbai. The students are enrolled through a well-defined and transparent admission process. A variety of courses and subject combinations are offered to the students keeping in mind their areas of interest. An academic calendar is prepared to facilitate the planning and conduct of co-curricular and extra-curricular activities.

The Programme and Course Outcomes of each subject are uploaded on the institutional website. The Head of the Department regulates the adherence to the time-table by all the members of the department so that the prescribed syllabus is completed on time. Lectures, practicals, Guest lectures, industrial visits, field visits, co-curricular activities, etc. are conducted regularly to enhance the understanding of the prescribed topics.

Learning is made interactive by encouraging students' participation in group discussion, role-play, subject quiz, introducing self/others, oral and PowerPoint presentations, etc. Problem-solving methods are used to develop the understanding of the learners. Film adaptations, YouTube Videos, virtual tours, and animations help to improve the critical and analytical thinking of the learners. Internships offer the learners a chance to learn valuable on-the-job skills, provide excellent networking.

During the Covid-19 pandemic, online and hybrid mode of teaching and learning was adopted. MS-Teams was used by all the teachers of our college to conduct the lectures on a regular basis. Teachers used several ICT tools to attain student involvement in class.

The pattern and schedule of examination prescribed by the University of Mumbai is adopted by the College Examination Committee for the smooth conduct of examinations. Class tests, additional exams, and ATKT exams are conducted from time to time. During the pandemic, the college conducted all the major exams for the Second Year and Third Year students in an online and hybrid mode. For first year students, 50% of the question paper was set using Multiple-Choice options and 50% of the question paper was set as per the paper pattern prescribed by the Board of Studies. Moderation and Revaluation is done to keep the process transparent.

Research, Innovations and Extension

The research output of the college has increased manifold with more than 49 papers in Journals in Scopus/Elsevier/UGC Care list, 44 books/chapters in books and 41 papers in Conference volumes published during the review period. 3 minor research projects and 1 major project of 8 lakhs were taken up and successfully submitted during this period.

To facilitate more research, the college organized several Conferences, Seminars and Workshops. A national level webinar titled 'New Principal as a Visionary CEO' was exclusively organised for principals. Besides these Conferences, numerous workshops on vital areas like on Professional Ethics, Teaching-Learning Tools, Soft Skill Developments in Non-Teaching staffs and Feedback mechanisms and many others focusing on latest developments and research were conducted by IQAC and various departments during the assessment period. More than 50 talks, field visits and Webinars were organized by departments and various societies on various themes including Research Methodology and Industry-Academia interactions.

Maha-CARE, registered Incubation Centre of the college also had organized a number webinars, e summits and panel discussion to promote entrepreneurship skills amongst students. Regular internship programs had been arranged. The Placement Cell also conducted numerous placement drives.

In order to address evolving needs of students and bridge the gap with the world of work Computer Science and Information Technology departments arranged certificate courses, workshops and summer internship programs on Python Programming, Microsoft cloud, Artificial Intelligence.

Extension Activities were organized by The National Service Scheme (NSS), National Cadet Corps (NCC) and Department of Lifelong Learning and Extension (DLLE) in collaboration with government and non-government entities and communities. Departments and other committees also organized activities to sensitize students about social realities and challenges. Almost all students were involved in many socially relevant activities.

To enrich and enhance teaching-learning programs in the institution, the college had signed numerous MoUs in the last five years. The objectives of these MoUs had been to promote and enhance cooperation of academic interest, establish faculty and student exchange programs, and provide technical assistance for enhancement of quality of education with the signed partner institutions.

Infrastructure and Learning Resources

The institution aims to provide adequate infrastructural and learning facilities to its students and staff. The College hall has a capacity of 400 seats and it is situated on the ground floor which is used for various academic/cultural programs ranging from International Conferences to NCC Cadet Training. There are 33 classrooms available from the first to the seventh floor. Well-equipped Chemistry, Physics, and Biology laboratories are situated on the fourth, fifth, and sixth floors respectively, and are equipped with instruments that are updated regularly to facilitate good research training. The institution has many facilities such as a Common Staff Room, Girl's Common Room, IQAC room, Prayer room, Gymkhana, Incubation centre, NCC/NSS unit, and canteen for the required purpose.

The college has a total of 264 computers having good quality internet facilities. The College also has 12 laptops for different academic programs and activities. The institution has 2 browsing centres and 7 computer centres

with good Wi-Fi and a recording facility. College is various IT facilities like colour printers, scanners, LCD projectors, Digital Smart Board, CCTV cameras, IP-based Telephony, attendance machine, and Xerox machines. Ceiling-mounted projectors are provided to facilitate the faculty & students in conducting the classes. The research and computer labs are equipped with state-of-the-art equipment and technology.

The library is optimally used by the faculty and students. The College library provides access to INFLIBNET to aid and enhance research skills in both the faculty and students. The library has 8 computers which are connected through LAN. It has one Desk Jet black and white printer and one colour Cannon Printer cum Scanner used for printing and scanning of documents.

The college has a separate College Development Committee which looks at the infrastructural needs and maintenance of physical facilities on the campus. An electrician, plumber, and lift maintenance person are available on the campus on a call. Maintenance of CCTV and internet facilities is undertaken by the vendors. The college has invested substantially over the last few years to improve the classroom and laboratory infrastructure, books and journals, and online teaching, learning, and research resources.

Student Support and Progression

The students of Maharashtra College benefitted from governmental and non-governmental schemes of scholarships along with financial aid from the institution. The college took capacity building and skills enhancement initiatives in areas such as soft skills, language and communication skills, life skills, ICT/ Computing skills, etc. Moreover, students were provided guidance related to competitive examinations and career counselling.

The college arranges job fairs to provide placement to students within the college and outside. Certain students have been placed in reputed companies such as Capgemini, Accenture, Wipro, etc.

The outgoing students have progressed towards higher studies as well. Some have qualified for eligibility exams, like Gate, CSIR-UGC NET, NET-JRF and SET.

The students have excelled in sports events conducted by the college, University and other sports entities, e.g., West Zone Football (men), Boxing (Women), etc. Likewise, the students participated in cultural events as well and secured positions in events like Paper Presentation: Poetry of Faiz and Sahir in Urdu Caravan, Intercollegiate Elocution competition, intercollegiate book review competition, etc.

In order to handle students' complaints, the college has instituted statutory bodies such as College Grievances Redressal Cell, Internal Committee, Anti-Ragging Committee, Students and Staff Welfare and Redressal Committee as per the directive of the Mumbai University.

The college celebrates its cultural festival every year by the name of "PARVAAZ" with full vigour, wherein almost all the departments of the college take part and conduct various activities for students.

The Alumni Association of Maharashtra College is active and constructive in its philanthropic activities and

regularly undertakes various professional and social activities for the development of the college and its stakeholders.

Governance, Leadership and Management

The Vision and Mission of our college are an example of marathon progress in higher education. It aspires to educate the underprivileged and empowers girl education. To achieve these objectives, each year, a Perspective Plan is devised meticulously, which is put into practice in letter and spirit. To usher in speed in these efforts, e-governance is a must and it has been introduced at various levels in the college.

The College appraisal system keeps the learning spirit alive of the teachers. Different parameters like teaching, research, fieldwork, etc. are checked. The college provides facilities to create a healthy and robust ambiance for the teaching and non-teaching staff.

The teaching fraternity upgrade themselves by attending several Refresher and Orientation Courses and Faculty Development Programmes. The non-teaching staff attended training programmes for their improvement. Mobilization and usage of funds in the form of Internal and External audits is conducted at regular intervals.

The IQAC takes thorough initiatives throughout the year to make the teaching-learning experience fruitful for all. Varied courses catering to different demands of the students have been introduced by IQAC from time to time. Keeping a check on the teaching-learning process, inspiring e-learning, organizing national and international conferences workshops, seminars, etc., collecting feedback and analyzing it, organizing orientation programs at entry level, managing Principal's interaction with outgoing students are just a few of them.

IQAC has conducted regular meetings to review and plan its activities. Collaborative initiatives with other institutions for quality enhancement have been executed. The IQAC Committee is instrumental in enhancing awareness regarding Gender sensitization, creating environmental consciousness and social responsibility. Mentorship program for students is implemented at institutional level. The aim is to bridge the gap between the teachers and students, and to observe the emotional and educational progress of the students. Issues faced by students are identified and appropriate measures are taken for student improvement. IQAC implements Career Advancement Scheme for placement and promotion of teachers.

Institutional Values and Best Practices

Maharashtra College, being a Muslim minority college, has dual priorities: firstly, uplifting the educational status of Muslims with special mention of Muslim girls and secondly, providing secular environment through the activities that it organizes. This institution can proudly vouch that it is taking lead in these dual priorities. The institution is safe haven for the girls which is reflected through the strength of girl students. The girl students residing in far suburbs or in mofussil areas take admission in this institution – evidence of their guardian's trusts.

The institution is located in very thickly populated pocket of South Mumbai; still it works effortlessly in green activities. This institution is the first in South Mumbai to be solar powered. Activities such as tree plantation,

beach cleaning activities after religious festivals, gardening, measures for water conservation, no plastic campaigns, participates in waste management programmes, use of public transportation, use of energy efficient electrical appliances, sensitization of students through visits of ecological importance, etc. – are the integral part of this institution. We have registered Sarus Nature Club which sensitizes students towards nature. This institution has also collected and donated funds to the Indians affected by natural calamities. The green activities that our institution organizes make us stand distinctively than the rest.

The institution celebrates days and people of national, international and state importance. The institution is also involved in numerous social activities to benefit the students and society. Our actions prioritize in sensitizing students and staff towards constitutional obligations, cultural, regional, linguistic, communal tolerance and harmony.

This institution has several practices with an intention to benefit the important stakeholders – Students and employees. Practices such as job fair, relief activities, Maharashtra College Cooperative Society for employees providing loan at 0% interest rate, Student's Aid Fund, Library Book Bank facility, entrepreneurship development -MahaCare incubation centre, E-tabloid are carried out on regular basis. The institution also encourages their employees with special mention of non-teaching staff to pursue higher education. At university level, this institution has installed Dr. Rafiq Zakaria (Founder) Gold Medal for securing highest marks in Physics at the B.Sc. degree examination.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KHAIRUL ISLAM HIGHER EDUCATION SOCIETY'S, MAHARASHTRA COLLEGE OF ARTS, SCIENCE AND COMMERCE.
Address	Maharashtra College of Arts, Science and Commerce, 246-A, Jahangir Boman Behram Marg, Mumbai-400008.
City	Mumbai
State	Maharashtra
Pin	400008
Website	www.maharashtracollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sirajuddin Chougale	022-46097141	9821681570	-	principal@maharashtracollege.org
IQAC / CIQA coordinator	Rakhshandah Hani	-	9819002133	-	rakshihani@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes MINORITY CERTIFICATE (1).pdf
If Yes, Specify minority status	
Religious	ISLAM
Linguistic	
Any Other	

Establishment Details				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	11-04-1968	View Document		
12B of UGC	11-04-1968	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Maharashtra College of Arts, Science and Commerce, 246-A, Jahangir Boman Behram Marg, Mumbai-400008.	Urban	1.52	4310.7

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	HSC Any Stream	English	240	107
UG	BA,Arabic	36	HSC Any Stream	English	240	40
UG	BA,Islamic Studies	36	HSC Any Stream	English	240	51
UG	BA,English	36	HSC Any Stream	English	240	67
UG	BA,Sociology	36	HSC Any Stream	English	240	106
UG	BA,Urdu	36	HSC Any Stream	English	240	62
UG	BA,Hindi History	36	HSC Any Stream	English	240	123
UG	BA,History Islamic Studies	36	HSC Any Stream	English	240	36
UG	BA,Urdu Hindi	36	HSC Any Stream	English	240	100
UG	BMS,Management Studies	36	HSC Any Stream	English	72	68

Self Study Report of KHAIRUL ISLAM HIGHER EDUCATION SOCIETY'S, MAHARASHTRA COLLEGE OF ARTS,
SCIENCE AND COMMERCE.

UG	BSc,Botany	36	HSC Science	English	240	83
UG	BSc,Chemistry	36	HSC Science	English	240	138
UG	BSc,Physics	36	HSC Science	English	240	94
UG	BSc,Mathematics	36	HSC Science	English	240	16
UG	BSc,Zoology	36	HSC Science	English	240	83
UG	BSc,Computer Science	36	HSC Science with Maths	English	120	77
UG	BSc,Information Technology	36	HSC Any Stream with Maths	English	72	60
UG	BCom,Accountancy Commerce	36	HSC Commerce Science	English	240	235
UG	BCom,Accountancy Commerce	36	HSC Commerce Science	English	60	12
UG	BA,History Political Science	36	HSC Any Stream	English	240	191
UG	BA,History Urdu	36	HSC Any Stream	English	240	147
UG	BA,Political Science Urdu	36	HSC Any Stream	English	240	168
UG	BA,Hindi Political Science	36	HSC Any Stream	English	240	144
UG	BA,Islamic Studies Political Science	36	HSC Any Stream	English	240	157
UG	BA,Arabic History	36	HSC Any Stream	English	240	125
UG	BA,Urdu Islamic Studies	36	HSC Any Stream	English	240	113

**Self Study Report of KHAIRUL ISLAM HIGHER EDUCATION SOCIETY'S, MAHARASHTRA COLLEGE OF ARTS,
SCIENCE AND COMMERCE.**

UG	BA,Arabic Islamic Studies	36	HSC Any Stream	English	240	91
PG	MA,Econom ics	24	BA Economics	English	60	0
PG	MA,Islamic Studies	24	BA Islamic Studies	English	20	9
PG	MA,English	24	BA English	English	60	5
PG	MA,Urdu	24	BA Urdu	English	60	0
PG	MCom,Mana gement Studies	24	B.Com BAF BMS	English	60	19
PG	MSc,Botany	24	BSc Botany	English	20	7
PG	MSc,Chemis try	24	BSc Chemistry	English	20	0
PG	MS,Physics	24	BSc Physics	English	20	0
PG	MSc,Zoolog y	24	BSc Zoology	English	20	0
PG	MSc,Informa tion Technology	24	BSc IT BSc Maths	English	44	20
PG	MCom,Acco untancy Commerce	24	B.Com BAF BMS	English	60	10
Doctoral (Ph.D)	PhD or DPhil,Urdu	36	MA Urdu	English	5	5
Doctoral (Ph.D)	PhD or DPhil,Botan y	36	MSc Botany	English	5	4
Doctoral (Ph.D)	PhD or DPhi l,Commerce	36	MCom	English	5	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				43			
Recruited	0	0	0	0	7	3	0	10	15	15	0	30
Yet to Recruit	0				0				13			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				20			
Recruited	0	0	0	0	0	0	0	0	8	12	0	20
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				47
Recruited	25	2	0	27
Yet to Recruit				20
Sanctioned by the Management/Society or Other Authorized Bodies				18
Recruited	16	2	0	18
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				32
Recruited	17	0	0	17
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	2	0	0	0	0	0	2
Ph.D.	0	0	0	4	3	0	10	10	0	27
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	5	5	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	11	0	19
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2	2	0	4	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1045	0	0	0	1045
	Female	1275	0	0	0	1275
	Others	0	0	0	0	0
PG	Male	81	0	0	0	81
	Female	68	0	0	0	68
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	4	0	0	0	4
	Female	10	0	0	0	10
	Others	0	0	0	0	0
Certificate / Awareness	Male	169	0	0	0	169
	Female	162	0	0	0	162
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	881	958	1056	1093
	Female	1249	1293	1336	1366
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2130	2251	2392	2459

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>According to the National Educational Policy 2020, the college is getting ready to add multidisciplinary subjects to its curriculum in order to help students develop their overall abilities, including their intellectual, aesthetic, social, physical, emotional, and moral ones, in an integrated manner. The institution runs interdisciplinary courses like Spoken English, Personality Development, Tally, Calligraphy and others. The objective is to equip the students so they can forge a path towards self-employment rather than relying solely on formal employment. The College is attempting to identify the programme learning outcomes, along with the courses and unit learning outcomes, that define the specific knowledge, skills,</p>
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	<p>attitudes, and values that are to be acquired by the learner and would ensure that each programme achieves its goal as it gears up to offer more multidisciplinary subjects. There are departmental collaborations in organizing workshops, conferences and student activities. Departments conduct programs allowing participation of students from various streams for example the Department of Economics under Planning Forum encourages students from science faculty. On the other hand Science Association keeps its events open for Arts and Commerce students. Issues under environmental Science are covered with students belonging to different faculty. Sarus Nature Club organises programs on Environmental Challenges like Water Conservation, Control of Pollution etc. Workshops on ethical issues like Cyber Crimes, Women safety, moral values are conducted for all students irrespective of their area of specialization. Multi-disciplinary and interdisciplinary research is also encouraged.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The institution must wait for approval from the academic council before implementing the Academic Bank of Credits. The institution's pedagogy is student-centred, and the pedagogies of the faculties are constructivist, inquiry-based, reflective, collaborative, and integrative. The evaluation of the student's learning outcome is done via summative and formative tests and assignments. We are in the process of registering students under Digilocker so that Academic Bank of Credits can be accessed. Virtual administrative procedures are getting implemented.</p>
<p>3. Skill development:</p>	<p>Since the college's mission is to enhance quality, it makes an attempt to impart skill based education to its students. The Incubation Centre run by the College provides hands on training in developing entrepreneurial skills. Department of Life Long learning grants experiences through internship and sales activities. Certificate Courses like Calligraphy, Tally and others aim to develop skills in students. The institution organizes Workshops aimed at Skill development such as Soft Skills for teaching, Non teaching staff and students such as a national level workshop was held on developing study skills for effective learning. IQAC runs Value education course for the first year students. Certain departments</p>

	<p>conduct activities aimed at skill development such as department of Management studies assign live projects to students to develop research skills. The Curriculum has scope for project based learning in which students participate in groups wherein they learn the importance of team work; develop leadership qualities, communicative and presentation skills. Departments of Information Technology and Computer Science conduct skill based training sessions for its students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The College is focussed on language development among students. Choices are offered to students in learning variety of languages. Regarding the adoption of Indian languages, the college offers a Certificate Course in Indian language such as Marathi and Urdu. The college regularly celebrates the Marathi Bhasha Samvardhan Pandarwada from 14th to 28 January to celebrate and conserve the language and its culture. Hindi Bhasha Diwas is also celebrated on a grand scale. One of the College's future goals is to preserve and promote languages.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The Institution runs 41 Programs and more than 400 Courses. The Course outcomes are declared in the syllabus of every course. The topics under each syllabus are in accordance to the outcomes mentioned. The institution makes these course outcomes visible on its website to enable the students to make their choices. Teaching - Learning practices are adopted in accordance with the outcomes to be achieved. Examination papers are designed to assess the ability of students in attaining these course outcomes. The college also works to help students develop a positive outlook and other traits that will help them lead successful lives, as well as the understanding that learning is a lifelong activity. Students need to understand, analyse, evaluate, and develop responsibility and effective citizenship.</p>
<p>6. Distance education/online education:</p>	<p>The College had provided Vocational/Certificate courses via ODL (Open Distance Learning) during Covid. Google Classroom, Zoom, Google forms, Microsoft Teams, using videos as teaching and learning aids, group collaboration and interaction, assignment and revision, as well as the conducting of assessments are some of the institutional efforts towards blended learning that are made with the convenience of the students in mind.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2459	2392	2251	2130	2093
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 70

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	59	60	62	58

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
35.2	39.33	97.40	101.18	73.72

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Maharashtra College of arts, Science and Commerce is affiliated to Mumbai University providing coeducation with grant-in-aid and self-financing status. The aim of the institute is to bring higher education to the doorsteps of the economically underprivileged students, especially belonging to the Muslim Minority, emphasizing on their all-round development. It offers wide range of subjects from Arts, Science and Commerce faculty including post graduate programmes, undergraduate programmes, self-financing programmes and certificate programmes.

As the college is affiliated to University of Mumbai, it does not develop its own curriculum. The University develops curriculum through respective Boards of Studies. Academic calendar is prepared by the college at the beginning of the year which is followed accordingly. All the tentative schedule related to different examinations conducted during the academic year are mentioned and executed accordingly. The well-designed curriculum by the University is effectively implemented by the institute. Departments prepare schedule for class tests, assignments submissions, project reports and other evaluative exercises that is followed subsequently.

The library is well-equipped with various textbooks and reference books which are extremely helpful to the students for coping with the syllabus designed by Mumbai University for the students. In addition to this there are journals, e-journals, videos, CDs and digital database which encourages students and teachers to not only grasp the subject matter prescribed by the University but also gain extra knowledge and information related to the subjects. The rich resources of the library enable students and teachers to undertake research and read papers.

There are computers in the institute equipped with internet facilities to help students and teachers prepare notes, lesson plans, power point presentations and resort to online references for studying curriculum designed by Mumbai University. There are computer centres in the campus of Maharashtra College which the students have access to while studying the curriculum content of their respective subjects. There is total one hundred eighty teaching days allotted with seventy-five percentage attendance requirements from students. The examination and evaluation process is done diligently as per the norms and rules prescribed by Mumbai University. The IQAC attempts to introduce varied courses catering to different demands of the students; to install feedback mechanism for evaluating teaching; to encourage teachers to update their knowledge; to conduct workshops for improvising teaching-learning; to put forth the needs of the institution in front of the management; to move towards ICT enabled teaching by making available the necessary infrastructure.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

File Description	Document
<p>1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Response: 12</p>	
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

File Description	Document										
<p>1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Response: 11.51</p>											
<p>1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>185</td> <td>191</td> <td>366</td> <td>318</td> <td>243</td> </tr> </tbody> </table>		2021-22	2020-21	2019-20	2018-19	2017-18	185	191	366	318	243
2021-22	2020-21	2019-20	2018-19	2017-18							
185	191	366	318	243							
Institutional data in the prescribed format	View Document										

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Different cocurricular and extracurricular activities are conducted to promote ethical values among students. Subjects like Environment Economics, Gender and Society, Foundation Course and Environmental Studies are included in the curriculum and varied pedagogy is used to teach them to students. Subjects like Hindi Literature, English Literature, Urdu Literature and Arabic Literature sensitize students on feminism through rich prose and poetry. Syllabus of subjects like History, Political Science and Islamic Studies also highlight human values and rights of women.

Republic Day and Independence Day is celebrated with great pomp and show by students of NSS and NCC every year. This inculcates values of nationalism and patriotism among students. Various visits, debates, elocution competitions, skits, power point presentation competition and poster making competitions are held to promote gender, environment and human values among students. The values of environment and sustainability are upheld by the college which is reflected in the installation of solar panels for generation of electricity for the college.

Sarus Nature Club organises programs on Environmental Challenges like Water Conservation, Control of Pollution etc. Workshops on ethical issues like Cyber Crimes, Women safety, moral values are conducted for all students irrespective of their area of specialization. In order to enhance knowledge on Agri- tourism and inculcate values on sustainable development the students are taken to educational visits to Saguna Baug. Annapurna activities which include selling eatables on college campus inculcate values of cooperation, team spirit and brotherhood among students. It also helps them learn marketing and advertising skills and management of finances.

Special value education lectures are conducted for students by experts to help students imbibe moral and ethical values like generosity, respect for parents, self-awareness, honesty, compassion, sharing, empathy, thankfulness, patience, perseverance, self-control, kindness, self-discipline, punctuality and hard work. These values help students to build good character. It not only helps them to become good citizens of this nation but also goes a long way in enabling them to become better human beings. These humanitarian values are also essential to make this world better place to live in.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 67.59

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1662

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 85.6

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
981	882	936	947	928

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1095	1095	1095	1095	1080

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 0

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 40.98

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Lectures and practicals are an important part of imparting knowledge and strengthening the basic conceptual understanding of the learners. In addition, interaction during the lectures helps to understand their point of views. Learning is made interactive by encouraging students' participation in group discussion, role- play, subject quiz, introducing self/others, etc. Google forms were used to conduct quizzes and to register students for participation in various programmes. Question and answer sessions before and after the topic are a two-way process that benefits both teachers and students. All the teachers of the department are encouraged to conduct the class tests regularly and counsel the students, based on their performance in the class tests, for their betterment.

Projects are an integral part of the syllabus which help to augment the understanding of the given topic. Certain subjects such as Computer Science, Botany, etc. demand project based Learning. The teachers are the guides to the students in the process of preparation of projects. TYBSC have project work in their V and VI semester.

Problem-solving methods are used to develop the understanding of the learners. The learners are asked to prepare research projects on the topics of their choice related to the syllabus in the format given by the university. Offline viva-voce is conducted through face-to-face interaction and Online Viva -Voce is conducted by the Internal and External Evaluators through Microsoft-Teams Platform.

On account of the pandemic, lectures were conducted online through Microsoft Teams Platform. Audio-visual mode of teaching is used to help the learners understand a concept in a better way and retain it for a longer duration. Film adaptations, YouTube Videos, and animations help to improve the critical and

analytical thinking of the learners. Students are motivated to make presentations which are assessed and evaluated regularly. Virtual tour to Jijamata Udyan, ACTREC, TATA Memorial Cancer Hospital, etc. is conducted to give an enriching experience to the learners.

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, E-learning resources. Digital white boards, WhatsApp groups, Kahoot app, etc. were used during the pandemic for enhancing the learning experience of the students. Online Guest lectures and Webinars were arranged to increase the knowledge of the students.

Internships are considered as an important career stepping stone. College provides internship opportunities to students. Internships offer the learners a chance to learn valuable on-the-job skills, provide excellent networking opportunities, take part in meetings and understand a professional environment.

In addition to this, there are journals, e-journals, videos, CDs and digital database which encourage students and teachers to not only grasp the subject matter prescribed by the University but also gain extra knowledge and information related to the subjects.

The college runs a Department of Lifelong Learning and Extension which provides hands-on training in data collection , entrepreneurship skill development and internships.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 96.14

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
63	63	63	63	59

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 71.24

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	43	43	43	40

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our college adopts the pattern and schedule of examination prescribed by the University of Mumbai. The institution has appointed College Examination Committee for the smooth conduct of examinations. Choice Based Credit System (CBCS) is followed where the exams are conducted semester-wise. Class tests are conducted at departmental level for regular evaluation of students. Additional exams are scheduled for students who are unable to appear for regular exams due to medical reasons or participation in sports, cultural, NCC, NSS activities. Unsuccessful students are given an opportunity to appear for ATKT exams which are conducted every semester. The students are informed from time to time regarding examination schedule and examination procedures through notices, What's app groups, SMSs and Exam time-tables. The College has a Telegram channel to inform students regarding important dates.

Keeping in mind the damage caused due to the pandemic, the college conducted all the major exams for the Second Year and Third Year students in an online mode (as per the instructions from University). Orientation programmes and Online Mock-tests were conducted to help students understand the Multiple-Choice Question (MCQ) paper pattern, the time allotment, and the method of answering online questions. However, the exams of the First Year students were conducted offline. To facilitate the smooth functioning of the exams, papers were set such that 50% of the question paper was set using Multiple-Choice options and 50% of the question paper was set as per the paper pattern prescribed by the Board of Studies. Moderation of the papers was done to assure and maintain the quality of assessment. The students were

given an opportunity to apply for the revaluation of their papers. In addition, students were assigned projects, tests and assignments. Viva-voce was conducted to assess the understanding of students. The results of each program were analysed to evaluate the overall performance of the students.

As per University guidelines, assessed papers are moderated and moderator's feedback is taken to keep transparency in assessment. The facility of revaluation by an external examiner is provided to students who are not satisfied with their marks/ assessment. The college has an Unfair Means Committee which looks into the matters related to unfair means used by the students during their examination.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Programme and Course Outcomes are stated in the syllabus prescribed by the University of Mumbai. These are also displayed on the college website so as to facilitate a quick access to the outcomes specific to different programmes. Our college continuously strives to accomplish the Course Outcomes prescribed for each programme. The objectives and the outcomes of a specific course are communicated to the teachers through syllabus revision workshops organized by the University of Mumbai. These workshops communicate the need and purpose of the course as well as guide the teachers to achieve the Course Outcomes set by the university. The teachers on their part discuss the course and its outcomes with the students at the beginning of the academic year to introduce the students to a given course. Throughout the academic year, the process of teaching-learning is directed towards achieving these outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

The Programme outcomes and Course outcomes are communicated to the teachers through departmental meetings. Accordingly, the method of approaching a given syllabus is communicated. Teachers plan their

teaching schedule and lessons keeping in mind the objectives and outcomes of a given course. The Head of the Department regulates the adherence to the time-table by all the members of the department so that the prescribed syllabus is completed on time. The students are motivated to attend the lectures and practicals as well as to undertake project work wherever applicable. Guest lectures, industrial visits, field visits, co-curricular activities, etc. are organized regularly to enhance the understanding of the prescribed topics. Film adaptations, YouTube Videos, and animations and other ICT tools are used to develop interest and improve the critical and analytical thinking of the learners. Regular tests, assignments, semester-end exams, etc. help to analyze the attainment of the programme outcomes. Apart from this, regular feedback is taken from the students which helps to evaluate the course outcomes.

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 90.73

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
748	712	636	402	419

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
766	729	644	526	550

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.1

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	02	00	03

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

INNOVATIVE ECOSYSTEM

Maharashtra College of Arts, Science and Commerce is a constituent college of Mumbai University and as such follows a predetermined syllabus. However, the college innovates within these established academic structures, committed to providing holistic development for its student body.

The college encourages students to absorb current knowledge and inculcates an enterprising attitude by trying to create new knowledge, products and ideas. The activities undertaken by student-centric cells and committees have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge. Most important among these are; Maharashtra College's Centre for Acceleration of Research and Entrepreneurship (Maha CARE). It organized various talks by new and established entrepreneurs about the practical aspects of starting an enterprise; problems and challenges they faced in their journey. The cell supports innovative ideas and helps the students getting access to funds for putting their ideas into practice. CARE had organized various activities like Sambhav- An Entrepreneurship Awareness Program in collaboration with National Small Industries Corporation Limited, E- Summit, Panel Discussion on family run and women in business to inculcate the idea of Entrepreneurship and Start-

ups amongst students. As a result of the above-mentioned programmes organized by the cell, many of our students/ex-students have successfully launched their own start-ups. These budding and established alumni entrepreneurs are invited to come and interact with present students to motivate them to charter a carrier in entrepreneurship.

The institution has signed MOUs with EXCELR: Raising Excellence, Research Academy of Social Sciences, Dr. Rafiq Zakaria College for Women, M.D and Kirti College to provide exposure to various courses and organize webinars, bridge courses and lecture series to facilitate students with better understanding and exposure in their subject areas. The MoUs signed with organizations like Microsoft ATS Infotech Pvt Ltd and Here Solutions India Pvt. Ltd. have created opportunities to organize workshops, lecture series and internships on a regular basis. The Vocational and Guidance Cell also contributes to it by roping in resource persons from industry and academia to elaborate on future trends and post graduate prospects one can explore in their respective fields, helping the students to chalk out their future plans for higher education and jobs.

Besides these, various committees and associations of the college also organize industry visits, field trips and webinars to help students with better opportunities of acquaintances with their areas of specializations. Workshop on "Beneficial Effects of Radiation" and webinar on Advances in X-ray and Neutron Imaging are some examples that generated new interests in students and created nexus with research centres. Regular internship programs with MAP TECHNOLOGY were held. Webinars based on Blockchain Technology were organized by IT and CS departments to help the students have an exposure to industry related experience.

Other initiatives for creation and transfer of knowledge include support and motivation for research by students. Both teachers and students are given complete support to undertake theoretical and applied research. The college has organised numerous National and International Conferences which provide opportunities for students to learn about latest developments in knowledge.

File Description	Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 92

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	21	26	21	07

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.43

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	9	7	6	4

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.21

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
08	38	06	17	16

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Maharashtra College of Arts, Science and Commerce organizes extension activities in the neighbourhood community that sensitizes students towards community issues, gender disparities, social inequity, etc. and inculcate social values and commitment to society.

National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India. It has extensively worked on Cleanliness and Safety drives, special camps for blood donation and making of PAN cards and Voters ID cards, drives for waste segregation and e waste management.

National Cadet Corps (NCC), the Youth wing of the Indian Armed Forces trains young students to live a life of discipline and service to society through various activities including residential training camps. NCC unit of Maharashtra College has been actively participating in various camps/activities such as cleaning activities at public places (beaches, monuments etc), trekking and planting of saplings, awareness walks and talks on significant social issues like drug abuse and illicit trafficking of drugs, prevention of plastic usage and waste management. The NCC Girls unit of Maharashtra College had also engaged themselves in helping public in general to download Arogya setu app and register themselves for vaccination.

The NSS, NCC and Students Council along with Anjuman-Dard-Mandane, an NGO had worked extensively in providing relief to the affected people of Nisarg Cyclone, raising a generous amount for Kerala relief fund and providing food supplies to street dwellers in Nagpada area during Covid 19 Pandemic Lockdown period.

Sarus Nature Club: Nature oriented club arranges regular Nature trails, observation of nature related days like World Water Day, World Wetland Day, World Meteorological Day, World Water Day through webinars, talks, quizzes or movie screening.

Women Development Cell(WDC): brings about awareness and sensitivity mainly in the female students and instil the desire to work for an equitable, safe, and just society for women through various activities such as workshops on self-defence, webinars on issues like Cancer in Women: Fear Vs. Awareness, cybercrimes especially against women, poster making competitions, debates, and panel discussions debates on issues like # Me Too and in other relevant areas of concern.

Department of Lifelong Learning and Extension (DLLE) works on their motto “Reach the Unreached” by providing opportunities to develop entrepreneurship skills of the students through Annapurna Activities, research-oriented projects, and internship programmes.

Besides these, each department in the college conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to sensitize students and most teachers work towards inculcating these values in their classroom teaching and as living examples. The Department of Psychology had organized talks on World Happiness Day and World Sleep Day to create awareness on the impact of sleep and emotions on human health whereas Department of Chemistry had conducted seminar on Health and Human Rights and Republic Day Cycle Rally to provide information on human rights related to health issues and develop general consciousness on reducing carbon footprint respectively.

File Description	Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards for Extension Services

Maharashtra College of Arts, Science and Commerce is always known for its community centric education approach. Spreading education in the minority community along with overall development had been the first priority of the management. The institution runs with this goal and contributes in every possible way for holistic development. Many such endeavours had been appreciated by various educational and non educational bodies. A short summary of the same sums up the institution’s contribution in extension services.

Education Awareness Programme in Konkan Region

Dr. Sirajuddin Chougale, Principal of Maharashtra College of Arts, Science and Commerce had always been a passionate social worker. His main objective is to spread education and in order to meet his objective he chooses certain areas and contributes in all possible ways for the same. He was awarded Prof. Aziz Raut special Education Award in 2018 by Raigad District Muslim Welfare Organization for his Education Awareness Programme in Konkan Region. Besides these, he was also awarded memento for dedication in the field of Education by Kokan World Forum in 2018 for his Education Awareness Programme in Konkan

Region. He was also awarded the Best Teacher Award 2018 by Social Educational & Welfare Association for his student centric education programmes.

Deccan Environmental Research Organization, Karnataka, on the occasion of National Conference on Environment, Education and Humanities, Commerce, Science and Technology awarded Dr. Sirajuddin Chougale the BEST ACADEMICIAN AWARD for his extensive contribution in the development of education for future.

Dr. Sirajuddin Chougale is also known for his environmental consciousness. Maharashtra College was the first college in South Mumbai to install rooftop solar panels to reduce energy consumption and set an example of its kind in Mumbai city. For this he was recognized by The Sanctuary Wildlife Awards and was awarded Spotlightee 2019.

On the occasion of golden jubilee celebration, Thakur College of Science and Commerce recognized and awarded Dr. Sirajuddin Chougale THE EXCELLENT PRINCIPAL AWARD for his eminent involvement with futuristic education. Out of 125 entries from various colleges, Dr. Sirajuddin Chougale and 4 other principals were given this award.

Maharashtra College received Memento of Appreciation from University of Mumbai NSS for remarkable work towards collection of Blood Unit at suburban railway station during covid-19 pandemic under the dynamic leadership of Dr ZeenatSurve NSS Program Officer

File Description	Document
Upload Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 205

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
41	35	66	34	29

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

<p>3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</p> <p>Response: 19</p>	
File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college campus accommodates two buildings, a seven-storeyed main building and two-storey, Annex Building with mezzanine floor. The college hall has a capacity of 400 seats and it is situated on the ground floor. There are in all 33 class rooms available from first to seventh floor. Well-equipped Chemistry, Physics and Biology laboratories are situated on fourth, fifth and sixth floor respectively. The college is committed for supporting and promoting effective teaching and learning practices. The college library is situated on the seventh floor. The terrace supports the solar panel rooftop which is the first of its kind in the colleges of Mumbai. The terrace hall under the panel is used for College activities. The college auditorium is situated on the ground floor of the building with decent, fully air conditioned, noise free space with a capacity of 100 people. It has all the features of an ideal auditorium with perfect light and sound system, LCD projector, screen, and well-designed permanent dais. The college has 10 classrooms with ICT enabled facilities with perfect light and sound system, internet facilities, LCD projector and screen. Information and Technology and Computer Science department have five well equipped computer labs and one especially created computer lab for commerce faculty. The college plays an important role in shaping the students personality by strengthening their physical abilities and provides them with the right platform to showcase their potential in extra-curricular activities. The college has a quadrangle hall on the ground floor for conducting different cultural activities, annual function, yoga activity, NCC cadet training and different games like football, boxing, cricket, volleyball, etc. The main building houses a Gymkhana on the ground floor which caters to the physical wellbeing of the students and the staff. The college gymkhana conducts various team and individual sports for both Degree and Junior college students. It has facilities for indoor games such as table tennis, chess, carrom board etc. Gymkhana also supports students to represent college in various sports like Cricket, Football, Boxing and Athletics at intercollegiate, University, District, and National Levels. The college auditorium is situated on the ground floor of the building which is fully air-conditioned and noise-free with a capacity of 100 people. It has all the features of an ideal auditorium with perfect light and sound system, LCD projector, screen, and well-designed permanent dais. The college auditorium is used for students to give performances, short plays, skits, reading of poetry, story-telling, story writing and mehndi activities. It is an appropriate venue for workshops, seminars, conferences, guest lectures, film screening, etc. The college auditorium is thus used for all co-curricular and extra-curricular activities of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 19.53

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.79	17.87	5.53	18.44	24.10

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Maharashtra College Library Purchased Library Management software, i.e. “**Software for University Libraries**” (SOUL) in February 2004 designed and developed by the INFLIBNET Centre Ahmadabad. We are using Catalogue, Circulation and OPAC and Administration Module of the software and have entered Records for Books **63543 and 437801** members (lot many members are in active as their memberships have expired when they have passed out from the College). WEBOPAC is available in college LAN with link .On webopac members can search library holding by various fields like Author, Title and class number it also gives facility of advance search with the help of Boolean Operators. Software is used for issue and return of books ,report generation, statistics, cataloguing and to search Library collection. It also has mechanism for Bar-code generation and printing, it also helps in preparation of spine labels and borrowers card. Library has eight computers (one Server + four Staff + on faculty and + two

for students) all Pc are connected through LAN. Library has one DeskJet black and white printer and one colour Cannon Printer cum Scanner used for printing and scanning of documents. Entire collection of the library is bar-coded which facilitates in circulation and stock verification. Software is updated regularly by Infilbnet and same is incorporated by Maharashtra College Library regularly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The institution has a total of 264 computers having good quality internet facilities. College also has 12 laptops for different academic programs and activities. The institution has 2 browsing centres and 7 computer centres with good Wi-Fi and recording facility. The bandwidth available for internet connection in the Institution is 50 MBPS (Leased Line). College is having all the facilities for IT facilities like printers, colour printers, scanners, LCD projectors, Digital Smart Board, CCTV cameras, IP-based Telephony, attendance machine, and Xerox machines. Ceiling-mounted projectors are provided to facilitate the faculty & students in conducting the classes. Most of the computer systems are with an updated configuration. 3D Printer has been set up in the CS and IT departments. Also, the institution has high-end computers which are used for conducting Multimedia Classes. All the systems are networked and are protected against viruses, worms & other online attacks. All the computers in the college are connected in LAN and provided with the Ethernet leased line to facilitate high-speed internet access round the clock. IT Technical Person is responsible for maintaining and upgrading configurations of the laptops and desktops. Unauthorized person is not allowed to change or upgrade the configuration of the IT assets including any hardware or software installation. Special care is taken for protecting laptops and other portable assets from being stolen by non-teaching staffs and CCTV cameras. College campus is monitored by CCTV for the students and employee's security. All laptops and desktops is protected with a strong passwords. Password is changed after every 30 days and sharing of passwords is forbidden. Access of internet Wi-Fi is protected for pornographic sites, hacking sites, and other risky sites. All-important computers and laptops with access to the college network is having antivirus protector. For online examination, power student online exam software has been used with login credentials of each student. Overall, the institution has well-equipped IT facilities that are vital for training the students in state-of-art software and hardware.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 11.08

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 222

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 54.46

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
83.52	6.35	14.3	24	60.7

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 2.91

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
49	41	41	80	119

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description

Document

Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 41.33

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
442	510	1910	1580	239

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.47

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
110	140	143	134	70

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
748	712	636	402	419

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.28

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	00	01	02

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 67

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
03	04	01	14	45

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	12	4	7	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Maharashtra College, though unregistered yet, is very active and constructive in its philanthropic activities and regularly undertakes various activities for the development of the college and its betterment. The activities that the association takes up belong to a diverse range of issues, but are mainly focused on areas such as organising literary activities in the college, providing coaching to the students for professional courses, contributing generously to the cause of providing relief to the victims of natural disasters in the country, appointing counsellors to help students and mentor them and participating actively in the renovation of the college. The association also maintains the prayer room of the college which constitutes a vital spiritual contribution. The association through its celebration of Teachers' Day each year showcases the deep love and appreciation it has for the teaching community.

During the five years period from the academic year 2017-18 to 2021-22, the association has worked as per the framework laid out above. In the academic year 2017-18, the association celebrated the Golden Jubilee Celebrations of the college by way of conducting a grand Mushaira (a poetic meet) which was attended by a number of poets of national repute. Moreover, the association also conducted coaching classes to prepare students for NEET. In the academic year 2018-19, the association collected around 23 lakh rupees for Kerala Relief Fund. It also appointed counsellor for the students. Moreover, it provided free of charge coaching for NEET to the students. During the academic year 2019-20, the association went to greater lengths in assisting the college in collecting funds related to Environmental Consciousness and COVID – 19 Pandemic. The funds they collected for the purpose amounted to Rs. 7,16,000/- Karnataka Flood Relief and Rs 8,14,381/- for Nisarga Cyclone Kokan Relief, in addition to providing foodgrains, clothes, medicine, etc., to the cyclone hit areas. When the Covid-19 pandemic hit the people hard, the association collected Rs. 2,55,000/- to help the poor and the needy. The amount was spent in distributing food packets to the poor and the hungry. Likewise, during the academic year 2020-21, the association helped and guided the students in their career and professional development. The association also explored the possible avenues of development for the college in consultation with the college authorities. The academic year 2021-22 has been a year of large scale structural repairs and renovation for the college. The association has been very helping in the whole process. It's helped the college in reaching to the contractors and architects. It's shouldered the responsibility of the maintenance of the prayer room in the college premises. The association has provided the counsellor for mentoring the students. It's been in regular touch with the principal and the management and has shown utmost keenness in contributing in whatever way possible.

To conclude, the Alumni Association of the college is a very active, cooperative, helping and constructive

part of the college. It's helped not only the college but also the wider society through its humanitarian activities. The vision of the association is inclusive and its reach has broadened in tandem with its productive and far-reaching philosophy.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

6.1

Our Vision

To bring higher education to the doorsteps of the economically underprivileged students, especially belonging to the Muslim Minority, emphasizing on their all round development.

Our Mission

To provide opportunities for higher education especially to girls from Muslim community within their locality.

To disseminate quality education to equip the students with tools of gainful employment.

To encourage and inspire teachers and students to attain excellence in education.

To develop moral and intellectual outlook among students and inculcate principles of unity and national integration.

If we look at the NEP 2020 and the Vision and Mission of Maharashtra College, we find them strikingly identical. Because the NEP focuses on remoulding India into a global knowledge superpower by making education more holistic, multidisciplinary, flexible, suited to 21st-century requirements and aims at bringing out the individual capabilities of each student. This is identical to the Vision and Mission of our college, in this regard we also take care of the underprivileged members of society and, especially, the female students from the minority community.

As the above-mentioned Vision and Mission are the guiding forces for our institution, they are the foundation stones of the entire educational process executed by Maharashtra College. The Management and the Principal of the college take all the required care to see that the Vision and Mission of the college are implemented in letter and spirit. Because it is not the question of one institution but of an entire community in the surrounding areas that heavily relies on the educational services rendered by our college.

Two words 'underprivileged and girls' are the soul of our Vision and Mission. Keeping these two words and all other stakeholders in mind, we leave no stone unturned to provide educational services to prepare good human-beings as well as good citizens of our beloved country.

Apart from this, one more thing that is taken care of is Participative Management. To gain the goals mentioned in Vision and Mission, we need the support of all the people associated with our institution in one way or another. The Management, Principal, CDC, IQAC and Various Bodies/Cells/Committees work in tandem with each other to achieve the goals mentioned as Vision and Mission of our college.

Khairul Islam Higher Education Society is the apex body that is the epitome of progress and success and that works as a guardian soul behind all our academic and non-academic efforts. It is with the guidance of our Management that we are able to work for all the key stakeholders as well as society at large.

The College Development Committee looks after the preparation of a cohesive, comprehensive and practicable development plan and also keeps an eye on the execution of the same.

The Internal Quality Assurance Cell

- creates an environment of learner-centricity,
- monitors the progress of the teachers,
- helps the institution improve quality education,
- inspires one and all to work towards materialising the goals mentioned in the Vision and Mission of our college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

Maharashtra College firmly believes in ‘Failing to plan is planning to fail’, as well-thought policies and perfect execution are the keys to success. Thus at the beginning of each academic year, a perspective plan is prepared that is a blueprint of success in the coming academic year.

The Management of the college – Khairul Islam Higher Education Society- consists of entrepreneurs, teachers, former principals, other high-profile academicians and people from various walks of life. This opens vistas of many new opportunities in every meticulous plan that is prepared at the micro or macro level. The experience of these versatile personalities helps us a great deal in planning perfectly and executing it at different levels.

The key-policy decisions percolate from Management to Principal, and from there to IQAC and other committees. The policy-making is done carefully keeping in mind the structural, financial, technical and

logistical basis of the plan.

After planning, each decision is approved through sanctions at various levels. The Principal is the bridge between the Management and the faculty members of the college. He facilitates the process of planning and its successful implementation.

Each of the staff members, teaching and non-teaching, leaves no stone unturned in making that plan turn into a reality as soon as possible and in the best way possible.

The procedure followed for the execution of this micro and macro planning is putting it before various Departments or Committees and then distributing the workload to various stakeholders so that participative management can prepare the leaders of tomorrow and decentralization of the work can enable one and all to work in different capacities and learn new aspects regarding activities/programmes. This decentralization also helps us to bring to the fore the hidden talents and creativity of individuals.

Before finalizing the plan, the Departments are also asked to present their views/ideas and sketches of their plans for each upcoming new academic year. After certain deliberations and discussions, the academic calendar is prepared so that a systematic and beneficial perspective plan is prepared for the entire academic year. In case of budgetary allocations, Departments get their annual budget approved by the Purchase Committee prior to its execution.

All policies, rules and forms mandated by the University of Mumbai and the college administration regarding recruitment, promotion, leave and other service rules are followed strictly by the college.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

6.3.1

Performance Appraisal System:

- Maharashtra College follows the ordinance of UGC as far as the Performance Based Appraisal System of the faculty is concerned. (Vide https://www.ugc.ac.in/oldpdf/regulations/webnotification_pbas.pdf)
- The teaching faculty at the end of each academic year, fills out a self-appraisal report; which is a detailed report of teaching, research and many other criteria. The IQAC goes through it and adds suggestions wherever necessary.
- Certificate of appreciation are awarded to staff members for their significant contribution to the institution during the academic year.
- Apart from this, there is also a system of securing a 'Confidential Report' from the Heads of the Departments about their Juniors' performance at the end of every academic year. This report also assesses many aspects of the teaching, research and ICT usage criteria, etc.
- The feedback of students regarding their teachers and other stakeholders is also very crucial and is an integral part of the Performance Appraisal System. These feedbacks are thoroughly studied and corrections are made with the aim to improve in the future. The Principal personally interacts with final year students and notes their responses.

Welfare Measures:

1. Maharashtra College Employee's Co-operative Credit Society:

The Society was formed with the aim to provide monetary help and assistance to the teaching and non-teaching staff; especially, in adverse times. And it has successfully achieved its goal. The most important thing about this society is that earlier it used to pay the loan with interest, but later on it evolved to become a 'zero-interest' loan society. And now it provides a loan of upto 5 Lacs at 0% interest. The beneficiaries are provided with the option of returning money in easy installments.

2. Al-Falah Interest-free Credit Society:

The aim of the Al-Falah Society is also to protect the teaching staff from paying interest. Its purpose is to provide funds for the faculty members to take care of their personal needs and requirements: For example, medical emergencies, Higher Education of their wards, repayment of interest based loans, Marriage, or any other domestic issue they want to deal with. The members of the society are given a loan of up to 5 lacs without any interest. No mortgage is required to avail this loan. Only they have to provide two guarantors from among the members.

3. The college has a canteen facility for the teaching and non-teaching staff as well as for students. All the food and snacks are provided for the teaching faculty in the staffroom to save their time and energy.

4. Our Spacious Staffroom is ever ready to welcome and laced with utilities for teachers. A/C system, CCTV camera for protection, a separate space for having food and R.O. drinking water availability is just a few to name.

5. A spacious library with a vast range of e-resources is available for teachers and the non-teaching staff to explore and improve their intellectual skills.

6. The Management and the Principal are deeply interested in inspiring our non-teaching staff to acquire higher education. Apart from inspiration, they are granted opportunities and relaxation as and when required.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 7.02

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	02	17	02

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 14.26

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	16	33	06	07

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
46	49	52	56	59

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

6.4.1 Maharashtra College conducts Internal and external audits regularly.

Ours is a grant-in-aid institution, and we also have many add-on professional courses. The grant received from the government agencies and the amount collected through fees and other valid resources are utilized for the purpose it has been sanctioned for. And to keep a check on the earning and expenditure cycle two types of audits are performed:

Internal Audit:

Our Internal Audit agency is Mirza and Associates. Every Friday, this agency performs the Internal Audit which could be described as a minor inspection of the account books. Each bill and each voucher is thoroughly checked. The Agency makes sure that account books of the previous seven days have been updated. All the transactions, online and offline, made during that particular week have been endorsed by the competent authorities and records have been maintained properly.

If there is any query raised by any stakeholder, our efficient office staff makes it sure that it is resolved within the stipulated time- which is usually 15 days.

External Audit

Our external audit agencies are M. M. Sanghvi & Co./Jain Sharat Chand & Co. This agency takes care of the thorough, detailed and complete annual audit of our accounts. It is a mechanism to monitor the availability of funds and their utilisation in a proper manner. It assures a proper record of the entire procedure is maintained as per the laws of Income Tax Department. The agency takes care of each and every matter associated with the accounts of the college: For example, the budget or amount sanctioned, the grounds of expenditure, the vouchers/bills, etc. are properly signed by the competent authorities, the maintenance of earning/expenditure books, etc.

The Principal of the college is in updated from time to time about all these developments and is asked for

inputs/advices whenever necessary.

After the external audit completed a certificate is issued by the external auditors, which is proof of authentication of all the amounts earned and spent in a particular financial year, and also it is the validation of proper imitation of the procedure as far as accounts are concerned.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC of our college is determined to improve the teaching-learning methods and to inculcate research habits among the faculty members. For this, it conducts various activities, keeps a check on the developments as well as progress, introduces new methodologies and promotes and encourages the teaching faculty for research:

Here are a few steps that IQAC takes to attain the set goal of improvement:

- Planning the academic calendar meticulously; keeping in mind the needs and necessities of the teachers as well as the all-round development of the pupils.
- Arranging periodic meetings to keep a tab on the progress of teaching process as well as the pace of research among the faculty members. And to suggest inputs for the improvement in these two fields.
- Organising Seminars/Conferences/Workshops/Training Programmes on various topics pertaining to teaching, learning and research.
- Come Covid, and our IQAC move towards Webinars and Online workshops for the teaching faculty as well as students.
- Encouraging teachers to apply for various research Major and Minor Projects and to explore other avenues of Research.
- The IQAC is committed to impart value education in the Institution. A full fledged certificate course in Value Education is conducted by IQAC every year. In addition to this, Code of Conduct Monitoring Committee under IQAC has devised Code of Professional Ethics for Teachers, Code of Ethics of Non-teaching Staff and Code of Ethics in Research and Code of Ethics for Students.
- Organising skill-based workshops for the non-teaching staff.
- Initialising and supervising the Mentorship Programme meticulously especially for studented from the underprivileged background.
- Organising parent-teacher meets for a better coordination and creating a conducive environment for learning.

- Teaching defence skills to girl students by arranging self-defence programmes in collaboration with other committees and cells, like NCC, NSS and WDC.
- Introducing new courses at UG and PG level to provide students with a vast range of subjects to choose and to prosper.
- IQAC has instituted a 360 Degree feedback system that collects responses from students, teachers, parents, alumni and employers. These responses are recorded and appropriate action is taken. A face to face interaction of the Principal with the outgoing students is arranged by IQAC every year for an impartial feedback.
- Environmental awareness and conservation activities in the college are conducted.
- IQAC is instrumental in making infrastructural improvements in the college. Use of ICT in teaching-learning and evaluation is encouraged. Projectors have been installed in large classrooms, laboratories and in the auditorium. Workshops on using technology in the teaching-learning process have been conducted. Virtual meeting platforms like MS Teams, Zoom have been used to conduct online teaching, especially during the pandemic. The college has a presence on all social media platforms, like Youtube, Linkdin, Facebook, Instagram, Pinterest and Telegram Channel.
- IQAC regularly carries out Performance Appraisal of its teachers and adopts Career Advancement Scheme for the promotion of its teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The Maharashtra college mission is to bring the higher education opportunities to the Muslim girls from the nearby locality. The girls from Muslim community especially from financially and educationally backward section do not get opportunity to travel far away for pursuing higher education. This institution is located at the heart of Muslim community dominated part of south Mumbai. The parents send their daughters to this institution with the trust that their child will get higher education in a secured environment.

With more of girl students on roll, this institution takes special care to cater to the needs and safety of them. The institution has an active Women Development Cell (WDC), Internal Committee (IC), Lifelong learning and extension unit that organizes the gender equity and sensitization programmes through variety of co-curricular activities. Several departments also organize such activities to have a gender-bias free atmosphere in this institution.

Following are the few measures taken by the institution to ensure safety, provide facility and sensitize students regarding gender equity: -

Gender safety and facilities:

Installation of the CCTV throughout the college premises. There is presence of spacious ladies' common room with attached wash room and 'ablution' facilities. To resolve the gender related issues committees like WDC, IC, Grievance cells are there. The institution's seven floored building has lift facility for the girl students. The girl protection and counter-attack workshops are being organized so that they can take care of themselves. Regular discipline rounds are taken by faculty members to ensure safety of girls.

Gender equity and sensitization programmes:

This institution organizes / participates in various gender sensitization programmes at institutional, university, state, national or international level. Gender equity and sensitization programmes of Maharashtra college includes recurring activities like workshops on self-defence, competitions (poster, drama, debate, power-point presentations, quiz) based on women related issues, awareness talks (cyber security and cybercrimes, intimate health hygiene, health issues faced by women – cancer in women, first aid, gender equality, budgetary expenditure to Indian females) by social activists from NGOs or doctors from reputed hospitals or government officials, screening of women-oriented movies, celebration of International women's day, celebration of women personalities of national and international fame, visits to several small scale industries managed by women, Annapurna activities under Life long learning and extension unit wherein students gets opportunity to hone their entrepreneurial skills. Irrespective of the gender, the students whole heartedly participate in such programmes and enrich themselves on different aspects of gender equity.

NSS and NCC is a platform to build-up a strong character. Both girls and boys of this institution have the opportunity of being the part of prestigious NCC and NSS. By being part of these units, they not only get hands on experience in community service but also understand the importance of selflessness with a secular outlook.

File Description	Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The default inclusive environment prevailing at Maharashtra college is reflected through the activities that have been organized throughout each academic year. This institution has employees coming from different background selected purely on merit basis. The staff here get full support from the higher authorities in organizing activities that reflect the law-abiding secular soul of our institution. Our institution sensitizes students and staff towards constitutional obligations by organizing activities that reflect cultural, regional, linguistic, communal tolerance and harmony. The list of activities organised under this heading is too much to describe in 500 words but following are the details of major activities:

Days of national and state importance like Republic Day, Independence Day, Maharashtra Day, Constitution Day, International Yoga Day to name a few are celebrated with full enthusiasm every year by our institution. The constitution Day is celebrated either by participating in ‘Sanvidhan Daud’ or by organizing talks or webinar or debate on our Indian constitution. Programmes to promote communal, regional and caste harmony have been also organized by the institution.

The language departments not only celebrate language days but also organizes literary meets, remember literary figures of national and international fame. Other departments also remember or celebrate anniversaries of scientists and people of significance.

The institution has organized several camps (Voter ID registration camp, Passport making program, Pan card camp, Job fair, Domicile making program, Election form fill up program) that has benefitted our students, staff and locals.

The awareness drive organized or participated by our institution includes ‘Awareness drive - A government of India Initiative’, Organ donation awareness campaign, awareness talk on cyber security and cybercrimes, awareness talk on “Role of youth volunteers during Covid – 19’, ‘Nasha Chodo rally’, Awareness campaign on Fit India, awareness program on suicide prevention, Jagrut Mumbaikar Citizens Awareness Program to name a few.

The youths of Maharashtra College have been sensitized on their role as citizen by organising certain

events like YuvakYuwati mela, talks and webinars on the role of youth from educational, personal and social perspective and the challenges they face.

Maharashtra College in collaboration with BMC, Mumbai police and NGOs, participate every year in programmes like 'Bondobast' – to maintain peace during festivals and election, 'Prabhat pheri' – to create awareness about importance of good health, "Swacchata Pakhwada", 'Swacch Bharat Abhiyan', Puneet Sagar Abhiyan' – beach cleaning activity, shramadan – cleaning of public places.

Our institution has organized free medical check-up camps, blood donation camps, programmes that has addressed health related issues – Cancer, mental health, women health etc. The institution has also generated fund for natural calamities affected people – Nisarg Cyclone in Konkan (2020), Kerala flood (2018), Karnataka flood (2019), Covid – 19 pandemic (2020) and Kokan flood (2021).

Visits to hospitals, financial institutions, old age homes, schools, industries, scientific institutes, excursions, agro-based industries have been organized by the institution to sensitize students on different aspects of social life and nature conservation. Ethics based programme have also been organized for all the stake holders.

File Description	Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

1) Title:

Assistance to Students: SAF, Library Book Bank Facility, DIGNITY

2) Objectives:

To make education affordable for economically challenged deserving bonafide students through:

- Students Aid Fund (SAF): To provide financial aid to students.
- Library Book Bank Facility: To loan text books to students at a very meagre amount for the academic year / semester.
- DIGNITY: To provide financial help to Covid-19 Pandemic affected parents to pay the college fee of their child.

3) The Context:

A substantial student's crowd comes from the economically challenged background. Affording higher education is very challenging for them. Therefore, with a vision to bring higher education to the doorsteps of the economically underprivileged students, Maharashtra College is been providing assistance to such students to pursue higher education.

4) The Practice:

Procedure for SAF & Library Book Bank Facility: - the notice regarding the invitation for availing SAF/ book bank facility is displayed on the notice board at beginning of the academic year or at the beginning of the semester. Within a week they are asked to submit the form along with the photocopy copy of their ration card and previous year marksheet so as to check the authenticity of their need for availing the facilities. The SAF / Book Bank committee identifies the needy students from the sea of applicants through screening process and then provide respective assistance to them. The fund for the SAF is generated from each and every student enrolled in the college as a part of admission fee. Even teachers donate for the same. On an average students receive Rs. 2000/- to Rs. 2500/- as financial support. For the much needy student the fund amount may be raised to Rs. 3000/-. The fund for DIGNITY is generated through the donations (Zakat) from the teachers and the alumni.

5) Evidence of Success:

Following is the data is self-explanatory of the students who have benefitted from SAF, book bank and Dignity.

SAF for past five years (2017 – 2022)

Sr. no.	Academic year	No. of beneficiaries	Amount distributed (
1	2017 – 18	101	234000/-
2	2018 – 19	76	180500/-
3	2019 – 20	39	98000/-
4	2020 – 21	29	78000/-
5	2021 – 22	31	84500/-

Library Book Bank facility distribution record for past five years (2017 – 2022)

Sr. no.	Academic year	No. of beneficiaries
1	2017 – 18	599
2	2018 – 19	675
3	2019 – 20	719
4	2020 – 21	704
5	2021 – 22	858

DGINITY beneficiaries (excluding SAF) since 2020

Sr. no.	Academic year	No. of beneficiaries	Amount distribute
1	2020 – 21	24	212960/-
2	2021 – 22	40	139993/-

6) Problems Encountered and Resources Required:

Identifying needy students is a challenge. The respective committees screen the applicants thoroughly to choose the deserving students to avail the above-mentioned facilities. The information of the above facilities is done through notices, WhatsApp, and announcement during regular lectures. Even then a few

students fail to notice such crucial information. The teachers through their regular interactions identify such candidates and refer them to respective committees for them to avail above facilities.

Best Practice -II

1) Title:

Maharashtra College Employees Co-operative Credit Society Ltd.

2) Objectives:

To provide financial assistance to the in-service employees of this institution.

3) The Context:

It was observed that many in-service employees of Maharashtra College were facing financial constraints. Hence, Maharashtra College Employees Co-operative Credit Society Ltd. was established in 1971 The society is registered under Co-operative Credit Society Ltd. (BOM/RSR/552/1971 dated 23/3/1971). The newly appointed employees are encouraged to become a member of the society to get the financial assistance with **0% interest rate**.

4) The Practice:

The society has set the monthly contribution from each employee. The average contribution amount is around 1500/-. This monthly contribution generates the fund. The members can apply for loan after six months of their membership registration. The members have to pay 0.5% of loan amount as loan processing fee along with the application. The loan amount is sanctioned depending upon the contribution by each member as follows:

Contribution amount	Loan eligibility
Rs. 20,000/-	Rs. 50,000/-
Rs. 30,000/-	Rs. 1,00,000/-
Rs. 50,000/-	Rs. 1,50,000/-
Rs. 70,000/-	Rs. 2,00,000/-
Rs. 80,000/-	Rs. 2,50,000/-
Rs. 1,00,000/-	Rs. 3,00,000/-

The members can pay their EMI in maximum 84 months and can also do prepayment. In case of emergency, loans are dispersed to members out of turn. The credit society also provides emergency fund of Rs. 20,000/- (repaid in 10 instalments) irrespective of the contribution amount. The members can also get the loan for higher studies of their children. The members get 100% contributed amount on retirement. On 10, 20 and 30 or more years of membership, the retiree will get Rs. 2000/-, Rs. 3000/- and Rs. 4000/- respectively. If the member expires, the nominee will get Rs. 5000/-. The credit society gives Rs. 10,000/- to the members suffering from health issues from Share Holder Welfare Fund.

5) Evidence of Success:

The Credit Society has been sanctioning loan to its employees since long. The number of beneficiaries of last five years is mentioned below.

Sr.	Financial Year	No. of beneficiaries	Total amount credited
1	2017-18	24	65.5 L
2	2018-19	27	75.70 L
3	2019-20	32	79.80 L
4	2020-21	37	1.04 Cr
5	2021-22	29	75.4 L

The success of credit society is evidenced by the number of beneficiaries and amount credited. The credit society provides facility to existing loan borrowers to apply for further loan if they have paid 50% of existing loan amount.

6) Problems Encountered and Resources Required:

The credit society receives many loan applications so it requires time to sanction the loan to each applicant. Sometimes it takes up to six months for loan sanction. This is the major problem in case of urgent loan.

7) Notes

Other colleges can also provide financial assistance to their employee with 0% interest rate.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Maharashtra College is distinctive in its eco-friendly initiatives. Following is the list of eco-friendly initiatives that this institution has taken care of:

1. Roof-top solar plant: This institution uses solar energy for electricity. Our institution is the first

educational institute in South Mumbai to be powered 100 % by solar energy. The cumulative capacity of 84.5 kWp was done in 2 phases of 50 kWp & 34.5 kWp in the year 2017 & 2019 respectively. The electricity generated through these panels are supplied to the BEST and accordingly the bill for the institution is decided. Estimated annual generation of electricity is 1,12,000 units per annum and annual savings on electricity cost is Rs.15,68,000/-. Estimated carbon footprints to be saved is 56 tonnes of CO₂ every year. The Chairman, KIHE Society and the Principal received the prestigious award of Spotlightee – 2019 by Sanctuary Nature Foundation for the use of solar energy to power the institute.

2. **Energy saving initiatives:** All the stakeholders share the responsibility to avoid wastage of electricity by switching off the lights, fan, computers, and other electrical/electronic appliances when not in use. Double printing of papers instead of one-sided printing so as to economise the use of papers. Reduced use of paper through E – communication. Use of energy efficient appliances. The regular tube lights are now being replaced with energy efficient LED lights.
3. **Waste management:** Before lockdown this institution had installed Zero waste campus project in the academic year 2014-15. This project aimed at producing the compost from the wet waste which was later used for the maintenance of the garden. With the lockdown, the input i.e. wet waste generation has come to standstill. Measures have been taken to revive this project. The institution takes part on regular basis in waste collection drive organized by University of Mumbai. It also organizes and participates in workshops or talks related to waste management.
4. **Tree plantation:** The students of this institution have participated in tree plantation activities and cleanliness drives organised in college premises and elsewhere.
5. **Gardening:** Though there is space limitation, this institution still strives hard to maintain the college garden.
6. **Sensitize students towards nature:** Programme such as Flower arrangement and Fruit & Vegetable carving competitions, best out of waste competition, nature photography competition, medicinal plant exhibitions, film shows on wildlife, nature trails and excursions are organised to create environment awareness, to keep them abreast about the importance of nature conservation and sensitize their approach towards plants & animals.
7. **Beach cleaning drives:** The NCC and NSS students actively participates every year in beach (Juhu chowpatty, Girgaon chowpatty, public place near Haji Ali) cleaning drives. Our students contribute in collection of waste including plastics and hand it over to the BMC.
8. **Sarus nature club (registered)** organizes several activities to sensitize students about nature, plants and animals. Several departments of the institutes arrange excursions for the students to study and appreciate the intricate balance between the nature and humans.
9. **Water conservation:** In each water taps of the institution, water saving nozzles are fitted at the end of the water taps mouth's thread as an attachment. Due to installation of nozzle tap in the institution wastes of water has been reduced.
10. **No plastic campaigns:** Maharashtra College has organised “Plastic Free” Campaign in College campus. Students prepared paper bags and distributed to the person carrying plastic bags in the campus with messages ‘GO GREEN, PLASTIC IS OBSCENE’ and ‘No Plastic is Fantastic’ etc.
11. **Use of public transport:** Most of the members this institution uses public transport. This helps in reducing energy consumption and greenhouse gas emissions that damage the environment. Bus stop located in front of the College has been named as Maharashtra College bus stop.
12. **Use of sensor-based technology for energy conservation:** In Annexe Building the washrooms have sensor-based technology to save electricity.
13. **Relief funds for people affected by natural calamities:** The institution has collected goods and cash for several relief funds organized to support people affected by natural calamities like Kerala flood (Kerala Relief Drive from August to September 2018 – donated two trucks of goods and cash

₹ 23 lakhs), Karnataka flood (Karnataka Flood Relief Fund – August 2019 – donated ₹ 7,16,000/-), Konkan flood –Nisarg cyclone (Nisarg Cyclone Konkan Relief Fund – July 2020 – donated ₹ 814381/-), Covid-19 pandemic (Covid Relief Fund – April 2020 – donated ₹ 2,55,000/-). The donation money was received from the college staff, students, alumni and locals. The relief fund generated was donated to the affected people. A collaboration with the NGO Anjuman Dardmandane Talim-o-Taraqqi Trust, Mahad was entered into for on the ground logistics.

Our institution is also distinctive in being hub of five languages – Arabic, English, Hindi, Marathi & Urdu. Our institution has started the certificate course in Marathi approved by the Mumbai University from the academic year 2016-17. The lectures are conducted both in this institution as well as in the University of Mumbai campus, Kalina. Our institution was the only institution where these classes were held. This institution also runs certificate course in learning language Urdu.

The institution also organizes job fair not only for inhouse students but also for ex-students and the students of the neighbouring colleges. Entrepreneurial skill development programmes are being organized through MahaCARE incubation centre.

KHIE Society's Maharashtra College of Arts, Science and Commerce has installed Dr. Rafiq Zakaria Gold Medal for securing highest marks in Physics at the B.Sc. degree examination, University of Mumbai.

Maharashtra college library is also unique in not only providing several facilities(Book bank facility for economically challenged students, literature search facility, internship programmes, computer with internet connectivity to our students and faculty members but also to the outsiders. This institution provides space for the outsider students on request basis.

Our institution has also been involved in multiple social responsibility initiatives such as:

- Awareness drives focussing on social issues like drug addiction, and organ donation drives.
- Cleanliness drives / Swaccha Bharat Abhiyan.
- Mask distribution & Covid-19 awareness programmes in the local area.
- Blood donation camps.
- Tree plantation activities.
- Pan card / Domicile certificate / Passport preparation drives / camps.
- Donation of study materials to the school students.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Maharashtra College is the first educational institution in South Mumbai to be powered 100 percent by solar energy. The cumulative capacity of 84.5 kWp was done in two phases of 50 kWp & 34.5 kWp in the year 2017 & 2019 respectively. Estimated carbon footprints to be saved are 56 tonnes of CO₂ every year. The Chairman and the Principal received the prestigious award of Spotlightee-2019 by Sanctuary Nature Foundation for the use of solar energy. Apart from these, the College and its Principal have received awards for several collaborative and extension activities undertaken for the upliftment of society.

Concluding Remarks :

The college intends to institutionalize Learning Management Systems for effective implementation of National Education Policy, 2020. It seeks to acquire autonomy status for flexibility of curriculum and teaching learning processes. Virtual educational platforms that have already been established need to be promoted further. The Research Committee has taken upon itself the task of creating Research Database of faculty members. Research aptitude of staff and students is to be enhanced through conduct of workshops, Faculty Development Programs and acquisition of Minor and Major Projects. All efforts are made to create a congenial atmosphere for both faculty and students, especially for female students and consistently encourage them to widen their capabilities enabling them to become responsible citizens of India.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.4.2	<p>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>43</td> <td>45</td> <td>45</td> <td>47</td> <td>48</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>44</td> <td>43</td> <td>43</td> <td>43</td> <td>40</td> </tr> </tbody> </table> <p>Remark : As per document attached</p>	2021-22	2020-21	2019-20	2018-19	2017-18	43	45	45	47	48	2021-22	2020-21	2019-20	2018-19	2017-18	44	43	43	43	40																				
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2021-22	2020-21	2019-20	2018-19	2017-18																																					
44	43	43	43	40																																					
2.6.3	<p>Pass percentage of Students during last five years (excluding backlog students)</p> <p>2.6.3.1. Number of final year students who passed the university examination year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>780</td> <td>760</td> <td>664</td> <td>455</td> <td>472</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>748</td> <td>712</td> <td>636</td> <td>402</td> <td>419</td> </tr> </tbody> </table> <p>2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>798</td> <td>777</td> <td>672</td> <td>552</td> <td>619</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>766</td> <td>729</td> <td>644</td> <td>526</td> <td>550</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	780	760	664	455	472	2021-22	2020-21	2019-20	2018-19	2017-18	748	712	636	402	419	2021-22	2020-21	2019-20	2018-19	2017-18	798	777	672	552	619	2021-22	2020-21	2019-20	2018-19	2017-18	766	729	644	526	550
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Remark : As per document attached

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
20	21	13	13	09

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	9	7	6	4

Remark : Other papers are not published in the UGC CARE Journals and Scopus

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : as per the documents

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
110	140	143	134	70

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
110	140	143	134	70

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
673	671	506	499	382

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
748	712	636	402	419

Remark : as per the documents

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
35	21	58	43	29

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	12	4	7	6

Remark : as per the documents

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : Screen shots of only administration and student Admission and support are provided. Institutional expenditure statements for the heads of e-governance implementation reflected in the audited statement is not provided by the HEI

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional**

development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27	32	121	38	43

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
18	16	33	06	07

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: A. 4 or All of the above

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>61</td> <td>60</td> <td>61</td> <td>63</td> <td>59</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>60</td> <td>59</td> <td>60</td> <td>62</td> <td>58</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	61	60	61	63	59	2021-22	2020-21	2019-20	2018-19	2017-18	60	59	60	62	58
2021-22	2020-21	2019-20	2018-19	2017-18																	
61	60	61	63	59																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
60	59	60	62	58																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>85.31</td> <td>24.22</td> <td>19.83</td> <td>42.44</td> <td>84.80</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p>	2021-22	2020-21	2019-20	2018-19	2017-18	85.31	24.22	19.83	42.44	84.80										
2021-22	2020-21	2019-20	2018-19	2017-18																	
85.31	24.22	19.83	42.44	84.80																	

2021-22	2020-21	2019-20	2018-19	2017-18
35.2	39.33	97.40	101.18	73.72